



**PART-TIME TEACHER RECRUITMENT FOR
ACADEMIC UPGRADING (GCE 'A' LEVEL) PROGRAMME
YEAR 2021**

**POSITION: PART-TIME TEACHER
NO. OF VACANCY & WORK VENUE:**

NO. OF VACANCY	SUBJECT	WORK VENUE
1	Business	LIFELONG LEARNING CENTRE BUILDING, KG. LAMBAK KANAN
1	Usuluddin	SEKOLAH MENENGAH MUDA HASHIM, TUTONG
1	Mathematics	
1	Business	

MINIMUM REQUIREMENTS

- Bachelor of Education OR Bachelor of Arts in the relevant field, i.e. Usuluddin / Mathematics / Business.
- Having a higher academic qualification in the relevant field is an advantage.
- Having a Diploma in Education / Certificate of Education / Teacher's Certificate.
- Any previous teaching experience gained in these fields for not less than 3 years, is an advantage

DUTIES AND RESPONSIBILITIES

- As a part-time teacher for Usuluddin / Mathematics / Business.
- Give contribution and cooperation in making the syllabus related to the subject being taught.
- Prepare lesson plan and teaching materials according to the syllabus given.
- Perform other duties assigned by Lifelong Learning Centre from time to time, such as developing assessment papers, submitting teaching allowance claim, submitting students' monthly attendance and assessment results and other relevant tasks.

DOCUMENTS REQUIRED

- 1 completed application form
- 1 copy of Identity Card.
- 1 passport-sized photos
- 1 copy of relevant certificates, and other supporting documents.
- 1 detailed Curriculum Vitae / Resume.

HOW TO APPLY?

- Application form can be downloaded from L3 Centre website (<https://l3c.moe.gov.bn>).
- Completed application form must be submitted together with the required documents by **7th August 2021, Saturday, at 12.00 pm pm** to:

**Lifelong Learning Centre
Jalan 10 Selatan,
RPN Lambak Kanan, BC2315
Negara Brunei Darussalam.**