



PROJECT REF: L3C/B00606/2021-2022/02

**SUPPLY, DELIVERY AND INSTALLATION OF WHITEBOARD AND FLIP CHART AT LIFELONG LEARNING CENTRE (L3C), MINISTRY OF EDUCATION**

Bil. No.	Keterangan Description	Kuantiti Quantity	Unit Unit
1.	Wall Mounted Magnetic Whiteboard.  Specification: a. Single-sided b. Aluminium frame with plastic corner caps c. Size: 4" x 8"	15	Units
2.	Flip Chart Board with Stand.  Specification: a. Steel stand with caster wheel b. With paper clamp and marker tray c. Size: 3" x 4"	25	Units

1. Delivery and installation work shall be done in any days which are from Monday to Thursday and Saturday. The operation time shall be from 8 am to 4 pm.
2. Before any installation begins, Superintending Officer shall monitor the area to ensure that the Contractor proceed with the installation at the right area as requested.
3. The Contractor shall provide all the necessary equipment for the installation.
4. The Contractor will be responsible for personal injury, loss of or damage to property and any other loss.
5. Warranty should be provided at least for **twelve (12) months** for any manufacturing defects and servicing to include spare parts and consumables item.
6. Price shall include:
  - a) Installation / services.
  - b) Warranty
  - c) Any Additional charges

**PERHATIAN:**

Jika awda berminat untuk ikut serta dalam tawaran ini, awda dikehendaki mengisi **Borang Penyertaan** melalui pautan: <https://forms.gle/Ben8VSAPuMktLZwD9> dan membuat pembayaran secara **WANG TUNAI** sebanyak **BND\$5.00 (tidak dikembalikan)** bagi setiap projek ke **Tingkat 1, Blok Pentadbiran, Kaunter Unit Kewangan dan Perolehan, Pusat Pembelajaran Sepanjang Hayat (Pusat L3), Kementerian Pendidikan.**

Borang Sebutharga dan dokumen yang berkaitan akan dihantar kepada awda sebaik sahaja pihak Pusat Pembelajaran Sepanjang Hayat (Pusat L3) menerima resit pembayaran awda. Sila pastikan emel yang awda gunakan adalah sah. Sila emel salinan resit pembayaran awda kepada [finance.l3c@moe.gov.bn](mailto:finance.l3c@moe.gov.bn) untuk mengesahkan pembayaran awda.

Tawaran hendaklah dihadapkan dalam sampul surat yang rapi (*sealed*) dengan menyertakan bilangan dan tajuk tawaran serta tarikh tutup tanpa menyatakan nama penender / syarikat dengan dialamatkan kepada **Pengerusi Jawatankuasa Sebutharga Pengajian Tinggi, Kementerian Pendidikan.**

Tawaran yang lengkap hendaklah dimasukkan ke dalam Peti Tawaran yang disediakan di alamat: **Tingkat 1 (Peti Surat Sebutharga), Pusat Pembelajaran Sepanjang Hayat (Pusat L3), Jalan 10 Selatan, RPN Lambak Kanan, BC2315. Negara Brunei Darussalam.**

**NOTE:**

*If you are interested to submit an offer, you are required to fill in the online **Participation Form** at <https://forms.gle/Ben8VSAPuMktLZwD9> and pay by **CASH \$5.00 (non refundable)** per project at **Tingkat 1, Blok Pentadbiran, Kaunter Unit Kewangan dan Perolehan, Pusat Pembelajaran Sepanjang Hayat (Pusat L3), Kementerian Pendidikan.***

*The Original Quotation (Borang Sebutharga Asal) and related documentation will be sent to you once we receive your payment receipt. Please make sure you use a valid email account. Please email a copy of your payment receipt to [finance.l3c@moe.gov.bn](mailto:finance.l3c@moe.gov.bn) to confirm your payment.*

*All quotation documents must be submitted in sealed envelope(s) with the quotation reference number, description of item, date advertised and closing date, on the top right hand of the envelope. Suppliers must not include their company name on the envelope. The quotation should be addressed to **Pengerusi Jawatankuasa Sebutharga Pengajian Tinggi, Kementerian Pendidikan.***

*The completed quotation must be submitted to quotation box at **Tingkat 1 (Peti Surat Sebutharga), Pusat Pembelajaran Sepanjang Hayat (Pusat L3), Jalan 10 Selatan, RPN Lambak Kanan, BC2315. Negara Brunei Darussalam.***